TERMS AND CONDITIONS

Aim and number of fellowships

The aim of this call for applications is to award fellowships to the students who undertake the PhD Program in Logistics and Supply Chain Management offered by the MIT-Zaragoza International Logistics program. The total number of fellowships to be awarded through this call for applications will depend on the quality and quantity of the applicants received that will be evaluated according to the criteria mentioned on page 3.

Fellows and requirements

The candidates for these fellowships must be following the PhD Program in Logistics and Supply Chain Management as full-time students at Zaragoza Logistics Center. Also, to be eligible candidates must comply with the following criteria:

- The candidate must have made a presentation about the outcomes of his/her PhD research and must have obtained a satisfactory performance report from the PhD Evaluation Committee.
- Professional excellence in Logistics/Supply Chain Management and/or exceptional academic achievement.
- Fluency in English.

Duration

Fellowships are awarded for periods of up to 12 months. After this period no renewals are available.

Coverage

The fellowships have the following coverage:

- Stipend of an annual total of €15,000 gross, to be paid in equal installments at the end of each month. Taxes and the expenses for a mandatory health insurance will be discounted from this amount.
- Tuition and academic fees to carry out the PhD level courses.
- Additional endowment towards training to defray the costs of software and participation in conferences and/or courses. Attendance of a conference and/or a course is dependent upon prior assessment and authorization by the advisor and the Director of the center.
- Books and subscriptions to journals that will be put at the fellows’ disposal.
- 50 Euros per month gross as a Zaragoza city travel endowment.
Compatibilities

Other scholarships, fellowships or external financial aid of similar nature (to cover living expenses, travel, study material, enrollment fees etc.) will be compatible with the simultaneous enjoyment of a fellowship received via this call for applications. However, in this case the center will reduce the internal fellowship by an amount equivalent to 50% of the amount obtained by the fellow as an external fellowship during its duration.

Fellows must inform the PhD Financial Aid Office of the simultaneous receipt of another fellowship within the maximum term of 2 weeks as from its award. Should they fail to do this, the center may fully cancel the award of the internal fellowship and, depending on the assessment by the Management of the center, may require fellows to return in full the amount paid by the center as from the date in which the fellow has benefited from two fellowships of the same nature simultaneously.

RIGHTS, DUTIES AND OBLIGATIONS

Rights of the fellows

Within the scope of these fellowships the fellows will have the following rights:

- To obtain from Zaragoza Logistics Center the necessary support for the normal development of their studies and research program.
- To be integrated within the departments and projects in which they carry out their research.
- To participate, as established in the internal regulations of Zaragoza Logistics Center, in its governance and representation bodies.
- To apply for complementary financial aid to attend scientific meetings or for training and short stays in other centers and/or universities, provided that the enjoyment of the said financial aid is not incompatible with this fellowship, in accordance to generally applicable legal regulations.
- To exercise the rights of intellectual property derived from their own training activity in research and in accordance with their contribution, as established in the consolidation of the Intellectual Property Law, approved by Spanish Royal Legislative Decree 1/1996, of April 12. The aforementioned rights will be independent, compatible and cumulative with other rights that may derive from the research made, without prejudice to any applicable conditions derived from collective work in cases when the fellow participates or is linked to a collective research project.
- To receive the financial aid corresponding to the fellowship in the terms and conditions established in this call for applications, without it being considered a salary.
- To enjoy the same financial aid during the enjoyment of the fellowship.
- To enjoy all other rights recognized in this call for applications.

Duties of the fellows

Within the scope of this program fellows will have the following duties:
- To comply with the conditions and obligations established in this call for applications.
- To carry out the activities planned in their training and research program.
- To comply with the aims of the training program and academic goals.
- To respect the internal or operating regime of Zaragoza Logistics Center, especially with regard to labor risk prevention regulations.
- To carry out the training and research activities subject of the fellowship in an exclusive manner. However, fellows may collaborate in teaching tasks with centers or universities with which Zaragoza Logistics Center holds collaboration agreements, without this in any case detracting from the training proposal of their fellowship.
- To maintain confidentiality with regard to work details of the project or department and its activities, not being able to make them public (communications or publications) without the permission of their supervisor/s.
- The publications resulting from the fellows’ research activities must refer to the sponsorship of the fellowship by Zaragoza Logistics Center.
- Any other duty established for the Center’s internal staff that is not incompatible with their legal position.

Obligations of Zaragoza Logistics Center

The following are obligations of Zaragoza Logistics Center:

- To provide fellows with the necessary support and facilitate the use of the necessary means, tools or equipment required for the normal development of their research activities.
- To appoint a tutor to coordinate and orientate the activities of the fellows.
- To safeguard the appropriate development of the training program of the fellows, without it being possible to demand from them any other activity that is unrelated with the development of their research or training during the course of the program. However, fellows that carry out their activities in the center may collaborate in teaching tasks, without this detracting from the research and training aim of the fellowships.
- To allow the integration of fellows in the research group in which they are carrying out their research activities.

APPLICATION, AWARD AND RENEWAL PROCEDURE

Deadline

The term for presenting applications will start on the date of publication of this call and will close on the 15th of August 2013.

Documents

Applicants must send by e-mail the application on standard form (Annex 1) to the PhD Financial Aid Office: cigarcia@zlc.edu.es.

Criteria for assessment and selection
The selection of fellows will be carried out on a competitive basis, respecting the principles of objectivity, merit and skills of the candidates, the documentation provided with the application, and the results of the interviews made during the process. The fellows will be chosen on the basis of:

- Academic merit as according to academic records (75%)
- Ability to make a significant contribution to the discipline of Logistics and Supply Chain Management, with a strong aptitude for analysis and a creative approach to defining and solving problems. (15%)
- Enthusiastic pursuit of self-improvement and a desire to be at the forefront in the creation and discovery of new knowledge. (10%)

Decision, notification and formalization

The decisions of the assessment of the applications, which will not be open to appeal, will be notified to all applicants by the PhD Financial Aid Office by e-mail. The acceptance of the fellowships requires the fellows’ commitment to comply with the general conditions derived from this call for applications.

Fellowship monitoring: Reports and Renewal

Fellowships are awarded for periods of up to 12 months. Failure to comply with the aims of the PhD program or with any of the conditions of this call for applications, as well as concealing, altering or in any way manipulating data and information requested, will be grounds for cancelling the fellowship awarded.

Renouncement

Should fellows renounce to the financial aid or fail to incorporate into the PhD level courses, the center will consider them to have renounced to the financial aid. Renouncing or leaving due to non-compliance or incompatibility should be informed to the PhD Financial Aid Office within a maximum term of 14 days as from the end of the leave of the program.

Annexes:
- Annex 1: Fellowship application form